



GENESEE INTERMEDIATE SCHOOL DISTRICT
Technology & Media Services/GenNET
2413 West Maple Avenue
Flint, Michigan 48507-3493
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Genesee County Seat Time Waiver Memorandum of Understanding

This Memorandum of Understanding (MOU) is between Genesee Intermediate School District (GISD), the undersigned ISD/RESA and its constituent districts for the purpose of providing Seat Time Waivers in the 2013-14 school year.

State Superintendent of Public Instruction, Mike Flanagan, granted the parties an opportunity to expand Genesee County's Seat Time Waiver (STW) to include all school districts in the state of Michigan as partners, provided the approved policies and procedures are followed. This virtual education program allows students to use up to 100% online instruction to complete high school graduation requirements.

ADMINISTRATIVE RULES

The following Instructional Time Requirements for seat time have been waived as deemed necessary by the student's needs and circumstances:

- Expelled or suspended due to disciplinary action
 - School Aid Act – Section 6(4)(u)
 - Section 5N of the MDE Pupil Accounting Manual
- Post secondary option
 - School Aid Act – Section R340.17 –Administrative Rules
 - Section 5G of the MDE Pupil Accounting Manual
- Work-based learning experience
 - Section R340.15 –Administrative Rules
 - Section 5P of the MDE Pupil Accounting Manual
- Virtual learning at a pupil's self-scheduled time/no regular attendance
 - Section R340.11 -Administrative Rules
 - Section 5O of the MDE Pupil Accounting Manual

NUMBER OF STUDENTS PARTICIPATING IN THE PROCESS

The number of students who may exercise the seat time waiver option can be up to twenty-five percent (25%) of the enrolled student population, grades 6 through 12. Districts approved to operate a Blended Learning Option under its seat time waiver program may enroll one hundred percent (100%) of its enrolled student population, grades 6 through 12, in blended instructional programs up to fifty percent (50%) of the pupil's instruction.

ISD-operated Public School Academies may enroll 100% of their students, grades 6-12. Enrollment is capped at 10% of the total ISD student population, grades 6-12. Frequent face-to-face instruction is required (i.e., weekly).

The district will determine which students may use this opportunity in order to continue their education. A list of participating students should be submitted to the district's ISD/RESA's pupil accounting auditor as they are enrolled.

GISD agrees to provide:

- GenNET Online courses as identified on the GenNET Online Learning website (www.gennet.us)
- Liaison with course providers
- Fiscal agent support
- Liaison with Michigan Department of Education
- Registration support and processing support of all forms
- Sample rules/regulations
- Sample policies for online courses
- Marketing materials
- Ongoing support as requested by ISDs/ LEAs
- Program evaluation
- Informational sessions as requested

The undersigned ISD/RESA agrees to:

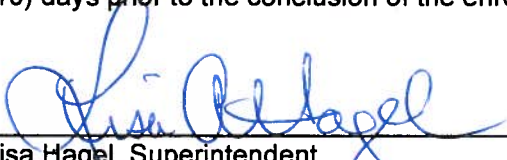
- Pay all tuition costs and fees, per student, per course to GISD as identified on the GenNET Online Learning website (www.gennet.us) within thirty (30) days of invoice receipt. *In the event that GISD receives a withdrawal request, the undersigned ISD/RESA will receive a course refund based upon the vendor's refund policy.*
- Identify a site coordinator/point of contact
- Obtain superintendent signatures on the MOU from the local area school districts
- Return the signed original MOU to GISD, Technology & Media Services Department by September 30, 2013.
- Notify interested parties of the STW opportunity (parents, students, staff and the community) by at least one of the following methods:
 - Marketing materials
 - Website
 - Board-adopted school handbooks
 - District newsletters
 - Announcement/presentation at Board of Education meetings
 - Media releases
- Facilitate informational sessions for local area school districts
- Respond to all communications and questions from its local districts regarding the Seat Time Waiver program
- Submit appropriate reports to GISD and/or MDE.

Participating Local District (LEA) agrees to:

- Pay all tuition costs and fees per student, per course as identified on the GenNET Online Learning website (www.gennet.us) to *undersigned* ISD/RESA within thirty (30) days of invoice receipt. *In the event that GISD receives a withdrawal request, the District will receive a course refund based upon the vendor's refund policy.*
- Identify a site coordinator to register students for online courses
- Provide a certified teacher employed by the district to serve as mentor for each student enrolled in the program. (**Note: Mentors are required to be highly qualified and certified in at least one content area.*)
- Provide all necessary student support
- Comply with course requirements established by GISD and the course provider(s)
- Abide by applicable acceptable use policies (AUPs), as well as all laws related to Internet use
- Maintain individual student STW data for state reporting at conclusion of student participation.
- Be responsible for complying with Pupil Accounting Rules as outlined by MDE.
- Submit appropriate reports to MDE
- Operate the program within the guidance of the MDE Pupil Accounting Manual, Section 5-O-B.

GISD disclaims any responsibility for any difficulties/interruptions during the instruction which is beyond the control of GISD and/or outside the scope of this Agreement.

This Agreement may be terminated by either party at any time upon the conclusion of all enrolled courses. Notice of termination shall be provided in writing to the other party at least ten (10) days prior to the conclusion of the enrolled course.



Lisa Hagel, Superintendent
Genesee Intermediate School District

Date 10/4/13



Ms. Sheryl Presler, Superintendent
Clare-Gladwin Regional Education Service Agency
District

Date 9-4-13

The following local districts agree to participate as partners in the Genesee County Seat Time Waiver program through their ISD/RESA. The districts agree to abide by the terms of this Memorandum of Understanding, to follow the processes as established by GISD, and to use GenNET resources.

Susan M. Wooden
Please type/print Superintendent name above
Dated: 9-4-13

Susan M. Wooden
Superintendent signature
Beaverton Rural Schools

Daniel Pummell
Please type/print Superintendent name above
Dated: 9-4-13

Daniel Pummell
Superintendent signature
Clare Public Schools

Carl Seiter
Please type/print Superintendent name above
Dated: 9-4-13

CS
Superintendent signature
Farwell Area Schools

Rick Seebach
Please type/print Superintendent name above
Dated: 9-14-13

RSSK
Superintendent signature
Gladwin Community Schools

Thomas J. House
Please type/print Superintendent name above
Dated: 9-14-13

Thomas J. House
Superintendent signature
Harrison Community Schools