



# GENESEE INTERMEDIATE SCHOOL DISTRICT

*Genesee County's Regional Educational Service Agency*

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To: GenNET Online Learning Portal Users and Potential Users  
From: Lisa Hagel, Superintendent  
Luke Wittum, Executive Director of Technology and Media Services  
Date: August 20, 2013  
Subject: Important Updates for the 2013-14 School Year

In our continuing effort to assist all Michigan schools with options for online learning, we are pleased to announce we have completed the Seat Time Waiver (STW) application for the 2013-14 school year. You can enroll STW students through the GenNET Online Learning Portal ([www.gennet.us](http://www.gennet.us)) without applying for your own Seat Time Waiver; all that is required is a signed Memorandum of Understanding from your ISD and district superintendent. Please note that if you are planning to use courses not available on our Portal, you will need to apply for a Seat Time Waiver for your school. In addition, any school can enroll non-STW students in up to two courses via the Portal at any time without a signed MOU or any other requirements.

It has always been our goal to help Michigan schools find quality online courses for their students, and we have accomplished this goal by carefully vetting our online providers, requiring they offer their courses on our Portal at a discounted rate, and assisting schools with all aspects of the enrollment process. Beginning with the 2013-14 school year, the State of Michigan has imposed some new rules in regards to students taking online courses. It is our desire to assist all schools with meeting these new requirements. All Michigan schools will be required by law to submit a syllabus for each online course they offer to their students, which will be included in a state-wide course catalog. We are pleased to let you know that we will provide the syllabi for all enrollments processed through our Portal, ensuring all of the requirements are included in the submitted syllabus for each course. This will simplify the enrollment process, and aligns with our desire to make the enrollment process as easy as possible for schools.

If you are using the GenNET Online Learning Portal, you are welcome to include a link to our online course catalog (<http://www.gennet.us/subjects.asp>) providing local choices for students.

Finally, the new legislation will require that all courses are billed at 80% of the course cost at the time of enrollment, with the final 20% billed at the end of the course. In compliance with this new law, we will bill for course costs as required, using the same process of sending one invoice for all of our course providers rather than having schools receive invoices from multiple sources, making the invoicing/payment process easier.

The GenNET Online Learning Portal is available for all Michigan schools who are interested in enrolling their students in quality online courses at a discounted rate. Our user-friendly Portal offers over 1,000 online courses from our list of vetted providers, and our staff are happy to assist with all aspects of the enrollment process. Plus, schools have the added benefit of a Michigan-based point of contact for all of our online providers. If you would like more information, please feel free to call us at 810-591-4436 or email your questions to [onlinelearning@geneseeisd.org](mailto:onlinelearning@geneseeisd.org). To check out our Portal, visit us at [www.gennet.us](http://www.gennet.us). We look forward to working with you as we continue to serve as Michigan's "one-stop shop" for online learning.

Thank you

Cindy A. Gansen, President ♦ Jerry G. Ragsdale, Vice President  
Paul D. Newman, Secretary ♦ Dale A. Green, Treasurer ♦ Lawrence P. Ford, Trustee

Lisa A. Hagel, Superintendent ♦ Michael R. Moorman, Deputy Superintendent ♦ Mary Behm, Assistant Superintendent  
Cynthia McCain, Assistant Superintendent ♦ Jan Russell, Assistant Superintendent